

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
November 18, 2015

1. CALL TO ORDER.

Chairman Brad Mills called the meeting to order at 9:33 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2015	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2016	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X	X		X							
X	X	X									
	X	X	X	X							
		X	X	X							
X	X		X	X							
		X	X	X							
			X	X							
		X	X								
X	X	X	X								
X		X	X	X							
X	X	X	X	X							
X	X	X	X	X							
X	X	X	X	X							
X	X	X		X							
X			X								
	X	X	X	X							
X	X	X	X								

COMMISSION MEMBERS

Brad Mills, Chairman
Eric Hansen, Vice-Chairman
Bill Moss, Secretary
Mayor Jim Langfelder – K. Davis
Andy Van Meter – B. McFadden
Alderman – Vacant (*July-August*)
Alderman Joe McMenemy (*September-June*)
Alderman Cory Jobe (*July-August*)
Alderman Andrew Proctor (*September-June*)
Greg Stumpf - J. Stone
George Preckwinkle – C. Stratton
Leslie Sgro – E. McKinley
Frank Vala – R. Blickensderfer
Brian Brewer – F. Squires
Dick Ciotti – G. Humphrey
Jeff Vose – Shawn Kaiser
Larry Hamlin
Kenneth Springs
Val Yazell

Others

Staff

Molly Berns
Jeff Fulgenzi
Peter Jordet

Mary Jane Niemann
Norm Sims
Joe Zeibert

3. MINUTES OF MEETING.

Chairman Mills asked if there were any additions or corrections to the minutes of the October 21, 2015 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. MINUTES OF THE EXECUTIVE POLICY BOARD.

Chairman Mills noted that an Executive Policy Board meeting was held on October 21, 2015. He then asked Executive Director Norm Sims to address the actions that were taken at that meeting. (See attached).

Sims noted that the SSCRPC operates under the financial policies of Sangamon County as per the SSCRPC's establishing ordinance. It requires that a budget be prepared, be approved by the Executive Policy Board, and be submitted to the Sangamon County Board for approval. There were three actions to be taken at the October 21 Executive Policy Board meeting. First was approval of the SSCRPC's proposed 2016 budget. Second was approval of salary increments for the staff and third was approval of the salary increment for the Executive Director.

Sims noted that it was a strange and difficult year to be budgeting due to the status of state funding and federal funding since the Federal Transportation Bill has not yet been passed. A budget was prepared with revenues and expenditures in the amount of \$1,163,845. That is a \$54,705 or 4.5% decrease from fiscal year 2015. Grant funding is anticipated to decline \$63,255 or 10%. That includes a \$7,014 decrease in Federal Transportation Planning funds and a \$1,753 decrease in Federal Transportation Planning Funds match. A loss of \$101,731 of Regional Comprehensive Regional Planning funds (urban) and a loss of \$24,051 of Regional Comprehensive Regional Planning funds (rural) was also anticipated. That funding is in the state budget which has not yet been finalized and may be possible that those funds would be available. A loss of \$11,736 of FEMA Hazard Mitigation funds was included due to the Hazard Mitigation Plan update being completed.

Sims reported that there were no major increases in expenditure amounts. He noted an increase of \$15,286 or 2.2% in personnel costs. 85% of the SSCRPC's budget is personnel related costs. Sims stated that the personnel costs include two currently vacant positions that will not be filled unless funding becomes available. The only other line item that increased (\$1,000 or 16.7%) was toner/ink cartridges primarily for the plotter due to documents/reports required for state/federal agencies being requested to be printed in color.

Sims stated that the Executive Policy Board unanimously approved the SSCRPC's proposed FY-2016 Budget as presented, approved a staff salary increase of 1.3% and approved a 1.3% salary increase for the Executive Director. Sims noted that the budget was submitted to the Finance Committee and County Board. The County Board has approved the 2016 county-wide budget which includes the SSCRPC.

Chairman Mills then entertained a motion from a member of the Executive Policy Board to approve the minutes. Brian McFadden moved to approve the minutes of the October 21, 2015 Executive Policy Board meeting. Bill Moss seconded the motion which passed unanimously.

5. REPORT OF OFFICERS.

There was no report of officers.

6. REPORT OF THE EXECUTIVE DIRECTOR.

- A. 2016 SSCRPC Meeting Dates** – Sims noted that there was a handout which lists SSCRPC meeting dates for 2016 near the sign-in sheet. (See attached).
- B. New Mapping Application** – Sims stated that SSCRPC staff member, Steve Keenan recently created a new mapping application which is now available on the SSCRPC's website. This app allows the user to access information about landmarks and other selected historic resources in the area from various devices. It requires input of an address to access the list of local landmarks and selected historic resources. Sims noted the staff continues to look at ways to make more information available to the public.
- C. Certified Planner**– Sims reported that staff member, Neha Soni, recently passed the American Planning Association exam and is now a certified planner. She may now add AICP after her name.

7. CORRESPONDENCE.

Sims stated that the SSCRPC received notification that the City of Springfield will submit a request to the U.S. Department of Housing and Urban Development seeking to release FFY 2015 CDBG funds in the amount of \$1,002,615 and FFY 2015 HOME funds in the amount of \$367,131 to undertake the project known as City of Springfield's 2015-2019 Consolidated Plan & FFY 2015 Action Plan for neighborhood revitalization activities. (See attached).

The City of Springfield has determined that the project will have no significant impact on the human environ and an environmental impact statement is not required. The SSCRPC agrees. No action by the SSCRPC is needed.

8. PUBLIC HEARING.

There was no one who wished to address the Commission.

9. COMMITTEE REPORTS.

Land Subdivision Committee – Peter Jordet presented one project within the City of Springfield's subdivision jurisdiction to be reviewed by the Planning Commission this month.

Wabash Centre Subdivision

Preliminary Plan

Description: Pt. SW ¼, Section 11, T15N, R6W

LSC Action: Recommend approval of the preliminary plan.

Jordet stated this development consists of three lots on 20.79 acres located north of Wabash Avenue across from the Wells Fargo building and directly west of Green Nissan. The property is zoned I-1 and B-1 for commercial and commercial industrial services to support retail. The subdivision will include extensions of Alex Boulevard and Bradfordton Road.

Gregg Humphrey moved to concur with the action of the Land Subdivision Committee on the above listed project. Frank Squires seconded the motion and a roll call vote was unanimous.

10. UNFINISHED BUSINESS.

There was no unfinished business.

11. NEW BUSINESS.

There was no new business.

12. SPECIAL ANNOUNCEMENTS.

There were no special announcements.

13. ADJOURNMENT.

Chairman Mills noted that the next meeting will be held on December 16.

There being no further business, Karen Davis moved to adjourn. Frank Squires seconded the motion and the meeting adjourned at 9:45 AM.

Respectfully Submitted,

MJN

Mary Jane Niemann
Recording Secretary